

**MEETING MINUTES**  
Special Meeting of the Olean Public Library Board of Trustees  
June 27, 2025  
**12:00 P.M. – Story Time Room**

*The mission of the Olean Public Library is to assist all people with their educational, informational and recreational needs.*

**Call to Order** by Board President Lanna Waterman at 12:00 P.M. In attendance were trustees Copella, J. Mahar, McElfresh, Shumway, Tenglund, Waterman, and Whitford. From the Library: Angell, K. Mahar, and Director La Voie.

At the beginning of the meeting, Board President Waterman expressed her immense pride in the staff. La Voie puts in a lot of extra hours to make things work. K. Mahar is the detail-oriented person and has contributed significantly to the library's success. Angell jumped in to help more recently and keeps the finances in order. All of the staff are so supportive and polite in dealing with the questions that have been asked. There were many people to thank after the successful budget and bond vote the day before. La Voie concurred and noted that the circulation, information, and children's area staff members had done a lot to help explain the project. Parents also played a big part in the vote's success.

1. Voice of the Public/Correspondence: None
2. Approval of Warrant Sheets for June 19—June 25:  
    #965 Operating Fund: \$44,460.02  
    #338 Capital Fund: \$4,367.35

Discussion:

- The capital warrant contained an earlier bill that was lost in email and has now been paid.
- There were no other items that needed comments.
- **MOTION (Tenglund, McElfresh):** To approve agenda item #2, Warrant Sheets for June 19-25. The motion passed unanimously.

3. New Business

- **MOTION (Shumway, Whitford):** To approve the results of the June 26, 2025 vote on the Library budget increase for 2026, the \$7.9M capital project bond, and to elect one Library Trustee as follows:
  - Budget vote increase for 2026 of \$325,383 passed with 333 Yes votes and 91 No votes.
  - Capital project bond of \$7.9M with 307 Yes votes and 86 No votes.
  - Elected to the Library Board of Trustees for a five-year term: Mike Morgan, with 355 Yes votes.
  - The motion passed unanimously.
- **MOTION (Tenglund, Copella):** To authorize the Library Director to notify the Olean City School District by letter of the amount of the annual tax levy the school district will collect on behalf of the Library for FY 2026. The motion passed unanimously.

4. Discussion

- The Library will receive an additional \$77,000 toward the teen room from construction aid. It appears that our region's construction aid may be able to finance a larger proposal for our library this year. Ideas for the proposal included ADA (elevator project) or the children's area expansion. Obtaining additional funding for the children's area would solidify the plans and demonstrate a commitment to that part of the project. La Voie will contact the architect to obtain quotes for both.
- The next step is to finalize the bond. Funding would be deposited into the DASNY administrator's bank account within two weeks after the application is received. Architectural fees, etc., would continue to be paid from reserves until DASNY funding is available; we can then repay ourselves at that point.
- We need to hire a project manager soon. The architect has proposed serving as the project manager, but that is not a good idea overall. The project manager can also do inspections and serve as a good third-party double-check. Additionally, bids will be issued this year, and the project manager can assist with reviewing them.
- It is wonderful that the budget passed, so we will finally have a balanced budget.

**MOTION TO ADJOURN (McElfresh, Tenglund):** To adjourn at 12:45 P.M. The motion passed unanimously.

Respectfully submitted,

Ann M. Tenglund