

AGENDA
Olean Public Library Board of Trustees
September 18, 2024
5:30 P.M. – Conference Room

The mission of the Olean Public Library is to assist all people with their educational, informational and recreational needs.

Call to Order

1. Waive the reading of the minutes of the previous meetings and approve as mailed.
2. Voice of the Public/Correspondence
3. Approval of Warrant Sheets for August 15—September 18, 2024:
 #954 Operating Fund: \$98,279.23
 #328 Capital Fund: \$1,297.50

4. Review of Financial Statements

❖ *Motion to approve Agenda items 1, 3, and 4*

5. Director's Report
6. Committee Reports
 CCLS Board Meeting (McElfresh)
7. Old Business
 Library space needs – updates
8. New Business
 2025 Holiday Schedule [Action Item]
 Employee Handbook update [Action Item]
 Motion to rescind the tax cap override vote approved in February 2024, as the Library did not exceed the tax cap for 2025. [Action Item]

Adjournment

Reminders: Board members must submit proof of sexual harassment training to Michelle by October 15th. The CCLS Annual Meeting is being held on Wednesday, Oct. 9th at the Chautauqua Harbor Hotel, with workshops beginning at 3:00 and dinner starting at approximately 6:30; the WNYLRC Annual Meeting is taking place on Tuesday, Oct. 22nd at the National Comedy Center in Jamestown from 10-3:30 pm.