

## AGENDA

Olean Public Library Board of Trustees

March 15, 2023

**5:30 P.M. – Conference Room**

Zoom Option:

<https://us02web.zoom.us/j/85378271660?pwd=dFQ1aW44MUIlSdU1MZWZkUTBhdHVrZz09>

Meeting ID: 853 7827 1660

Passcode: 214553

*The mission of the Olean Public Library is to assist all people with their educational, informational and recreational needs.*

### Call to Order \*

1. Waive the reading of the minutes of the previous meetings and approve as mailed.

#### 2. Voice of the Public/Correspondence

#### 3. Approval of Warrant Sheets February 16-March 15:

#935 Operating Fund: \$96,648.37

#310 Capital Fund: \$7,600.00

#### 4. Review of Financial Statements

❖ *Motion to approve Agenda items 1, 3, and 4*

#### 5. Director's Report

#### 6. Committee Reports

Finance Committee (Shumway) [Strategic Plan Goal 2]

#### 7. Old Business

Library space needs – updates [SP Goals 1,2,3]

Trustee Training

2023 Trustee election and 2024 budget vote

2024 proposed budget [action item]

#### 8. New Business

2022 Annual Report to the Community [Action Item] [SP Goal 3]

Capitalization policy

EBLAR reserve [Action Item]

Amend procurement policy [Action Item]

### Adjournment

\* To help keep us on track, I have highlighted the parts of the meeting at which the Treasurer should be present. Therefore, these parts should be moved to the beginning of the meeting.

**Reminder:** Trustee training will take place on Thursday, March 30<sup>th</sup> at 4:30 pm in the Gallery. Please send me questions that you have for Jerry, so I can send them to him ahead of the training.