

OLEAN PUBLIC LIBRARY
OLEAN, NEW YORK

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Sheet Number 934

February 2023
Board Meeting

Warrant / Check #	Date Issued	Vendor	Bank Acct	Warrant Amount	Comments
32939	1/17/23	Pitney Bowes	001A	238.47	POSTAGE
32939V	1/24/23	Pitney Bowes	001A	(238.47)	Void of check 32939; double payment of invoice in January.
32940	1/18/23	SALAMANCA PRESS	001A	55.00	52 Week subscription to Salamanca Press
32941	1/19/23	Michelle J. LaVoie	001A	63.31	Petty Cash; Santa visit craft supplies, Trivia, January Craft
32942	1/23/23	N.Y.S. Electric & Gas	001A	1,382.11	12/13-1/11/2023 Service
32943	1/23/23	NATIONAL GRID	001A	1,490.82	12/08-01/09/2023 Service
32944	1/24/23	Center For Family Life & Recovery	001A	56.25	Quarterly EAP Billing
32945	1/24/23	Purchase Power	001A	320.99	Postage Meter Refill
32946	1/24/23	TSA Consulting Group, Inc	001A	500.00	TSA/Annuity Contribution Sheryl Soborowski; payroll deducted item
32947	1/24/23	INDEPENDENT HEALTH	001A	2,715.02	Health insurance coverage through 2/28/2023 (5 employees)
32948	1/24/23	UTICA NATIONAL INSURANCE GROUP	001A	1,149.00	Commercial Package, Umbrella, & Auto Insurance
32949	1/24/23	UBEO LLC	001A	272.28	Savin IMC3500 Copier Lease Payment
32950	1/24/23	Colligan Law LLP	001A	2,880.00	October, November, & December Legal matters
32951	1/27/23	Capital One (Walmart)	001A	703.16	Teen Room & Water for Staff
32952	1/27/23	UNITED PARCEL SERVICE	001A	156.00	12/24-1/21 Weekly Service
32953	1/27/23	Austin Locksmithing & Security, Inc.	001A	110.00	Service call for lock on side door of hallway sticking
32954	1/27/23	Heather Angell	001A	56.14	1099 Forms & Envelopes from Staples - reimbursement
32955	1/27/23	The Library Store	001A	210.75	Radio Frequency Security Tags
32956	1/27/23	Demco, Inc.	001A	29.71	100 Book milestone stickers & reading record
32957	1/27/23	Pacific Telemanagement Services	001A	58.30	Payphone January 2023
32958	1/27/23	Oriental Trading Co., Inc.	001A	27.75	Adult craft supplies
32959	1/27/23	U.S. Post Office	001A	152.24	Newsletter mailing
32960	1/27/23	OHS-SAC C/O L.KRANZ	001A	35.00	Program ad in the Olean High School Musical Program
32961	1/27/23	QUILL CORP.	001A	176.82	Monthly planner, desk pad, phonekleen, facial tissue, blue masks
32962	1/27/23	Charter Communications	001A	159.96	Spectrum business voice 1/21-2/20
32963	1/30/23	Highmark BCBSWNY	001A	1,405.73	Health insurance coverage through 2/28/2023 (2 employees)
32964	1/31/23	Walters, Catherine S.	001A	80.08	Teen room purchase from Walmart - reimbursement
32965	2/6/23	PAPER FACTORY	001A	43.50	3 Name badges
32966	2/6/23	Edward J. Bysiek, CPA	001A	12,000.00	2022 Audit & related tax filings
32967	2/6/23	Southern Tier Professional Pest Control	001A	100.00	Bed bug treatment
32968	2/6/23	OverDrive, Inc	001A	11,500.00	Deposit on Account for content purchases; payment sent to CCLS in error (32936 1/14). CCLS issued a check to Olean and we then issued a new check to Overdrive.
32969	2/6/23	CITY OF OLEAN	001A	93.40	Water & Sewer 12/3-1/2/2023
32970	2/6/23	CRH Contracting	001A	425.00	Snow plowing February 2023
32971	2/6/23	H.W. Wilson Company	001A	310.50	2023 Reference Shelf subscription
32972	2/6/23	Olean 2020, LLC	001A	50.00	4 parking spots February 2023
32973	2/6/23	First Citizens Bank & Trust Co	001A	144.45	AIO Touch screen PC Lease payment
32974	2/7/23	Pete Hill	001A	400.00	Race Unity Circle Speaker 2/27 7pm
32975	2/8/23	UNIQUE MANAGEMENT SERVICES, INC.	001A	246.25	late fee recovery placements (01/03-01/31)
32976	2/8/23	Portville Free Library	001A	13.50	Olean patron paid for Portville lost books
32977	2/8/23	CHAU.-CATT. LIBRARY SYSTEM	001A	6.00	December ILL Charges
32978	2/8/23	CHAU.-CATT. LIBRARY SYSTEM	001A	1,947.17	January ILL & Books (2), DVD (10) Audio (4), Receipt printer tape - 2 cases
32979	2/8/23	GANOUNG'S FIRE PROTECTION, INC	001A	50.00	Annual fire extinguishers maintenance
32980	2/8/23	NYSIF WORKER'S COMPENSATION	001A	662.15	Workers' Compensation 12/31-02/01/2023
32981	2/8/23	SerenHippity	001A	370.00	2.23.23 Adult Craft Workshop
32982	2/10/23	Brodart Co	001A	11.51	Shipping on a returned item for wrong item ordered; unable to forgive shipping cost Item ordered 11/08/2022
32983	2/10/23	QUILL CORP.	001A	153.58	Ink cartridge & jumbo paper clips
32984	2/10/23	QUILL CORP.	001A	431.93	Labels & envelopes
32985	2/10/23	QUILL CORP.	001A	33.18	File folder ltr size 1/3 cut
32986	2/10/23	QUILL CORP.	001A	301.93	Lysol wipes, & 250CT of can liners
32987	2/10/23	MARLIN Leasing Corp.	001A	32.46	Bookedge scanner lease payment
32988	2/14/23	Baker & Taylor	001A	2,771.94	\$1,932.37 Books, \$128.40 Children's Books, \$209.61 Graphic, \$501.56 Young Adult

WARRANT LIST

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Warrant / Check #	Date Issued	Vendor	Bank Acct	Warrant Amount	Comments
32989	2/14/23	Sky & Telescope	001A	56.05	Annual Subscription
32990	2/14/23	Birds & Blooms	001A	12.98	Annual Subscription
32991	2/14/23	Southern Tier Professional Pest Control	001A	75.00	Flat monthly rate for pest prevention
32992	2/14/23	Tabitha Dombrowski	001A	370.00	2.23.23 Adult Craft Workshop
32981V	2/14/23	SerenHippity	001A	(370.00)	VOID Issued check 32981 to SerenHippity but should be issued to owner Tabitha Dombrowski. 2.23 Craft Workshop
ACH	1/25/23	HEALTH EQUITY	001A	333.50	HEALTH SAVINGS ACCT
ACH	2/9/23	HEALTH EQUITY	001A	333.50	HEALTH SAVINGS ACCT
ACH	2/8/23	NYSLRS JANUARY	001A	708.49	EMPLOYEE PENSION DEDUCTIONS
ADP	12/23/22	ADP FEES	001A	103.50	PROCESSING FEE
ACH	1/25/23	HARTFORD	001A	990.77	PFL & Disability
ACH	1/30/23	BANK OF AMERICA	001A	1,500.36	Program/Craft Supplies, Indeed, Accurate Now, USPS Mailing(s), Angee's & Amazon Gift Cards
PAY	1/26/23	PAYROLL 01/26/2023	001A	23,722.37	DIRECT DEPOSITS EST
PAY	1/26/23	PAYROLL 01/26/2023	001A	7,868.41	TAXES EST
PAY	1/26/23	PAYROLL 02/09/2023	001A	23,391.03	DIRECT DEPOSITS EST
PAY	1/26/23	PAYROLL 02/09/2023	001A	8,038.15	TAXES EST
ADP	1/20/23	ADP FEES	001A	103.50	PROCESSING FEE
ADP	2/1/202	ADP FEES	001A	241.45	PROCESSING FEE
ADP	2/3/23	ADP FEES	001A	109.72	PROCESSING FEE
		TOTAL		\$ 113,695.18	