

Finance Committee

October 26, 2022

Present: Patty Shumway, Reed McElfresh, Ann Tenglund, Lanna Waterman, Treasurer Kathy Elser, and Director Michelle La Voie.

Chair Patty Shumway called the meeting to order at 5:30 p.m.

Community Bank CD Renewal

- Twenty-four months is the maximum we should invest according to our policy. We might want to change the regulation in the investment policy to allow for a 36-month investment.
- They gave us recommendations. They recommended U.S. Treasury notes, which are more liquid. We could earn 4.6% for 12 months up to 4.24% for 36 months. The 24-month at 4.63% is the best rate.
- Possibly, we should go with 12 months because rates are volatile now, and there is no significant difference between 12 and 24 months.
- We will have another opportunity in August 2023, when our next investment expires.
- This committee will recommend investing in the 12-month 4.6% treasury note.
- We can also ask at the board meeting if they want to vote on each investment or leave it in the purview of the Finance Committee. Our regulations state that the Finance Officer (Patty) has the authority to reinvest funds.

Contracts

- MOTION (McElfresh, Tenglund): To enter executive session at 5:40 to discuss a contract. The motion carried unanimously.
- MOTION (McElfresh, Tenglund): To leave executive session at 6:06 p.m. The motion carried unanimously.

Budget

- Because the Board had adjusted salaries last year, the minimum wage increase will not affect us as much. However, the COLA increase will be more significant this year due to inflation. One librarian is at the minimum exempt amount, which will be a mandatory increase.
- Other personnel salaries and changes were discussed. We also added additional hours in Security.

- We will likely spend some fund balance to cover the budget. Taxes will need to go up in subsequent years. We are finding that we need some of the staff positions that were eliminated.
- Recent appropriations and operations were discussed.
- Planning for how to develop the 2024 budget was discussed in light of the volatility in the economy. Some budget lines will need to be adjusted based on expenses this year and projected changes.
- It would be good to put together a fund balance plan to show where we want to be with the fund balance in five years.

MOTION TO ADJOURN (McElfresh, Tenglund): To adjourn at 7:29 p.m. The motion carried unanimously.

Respectfully submitted,

Ann M. Tenglund