

**TENTATIVE AGENDA**  
Olean Public Library Board of Trustees  
June 15, 2022  
**5:30 P.M. – Conference Room**

*The mission of the Olean Public Library is to provide equal access to materials in various formats, programs, services, and professional staff to assist all people with their educational, informational and leisure needs.*

**Call to Order \***

1. Waive the reading of the minutes of the previous meetings and approve as mailed.

2. Approval of Warrant Sheets for May18 – June 15:

Operating Fund:

Capital Fund:

Cafeteria 125 Fund:

3. Review of Financial Statements

❖ *Motion to approve Agenda items 1, 2, and 3*

4. Voice of the Public/Correspondence

5. Director's Report

6. Committee Reports

CCLS (McElfresh)

Personnel (Sorokes)

7. Old Business

Library space needs - updates

Strategic planning (Sorokes)

Personnel matters

8. New Business

Business Office – cash drawers [Action Item]

Employee Handbook revisions [Action Item]

Motion to appoint a treasurer and slate of officers for 2022-23

9. Adjournment

\* To help keep us on track, I have highlighted the parts of the meeting at which the Treasurer should be present. Therefore, these parts should be moved to the beginning of the meeting.