



## Olean Public Library

### **April 2022 Report to the Board**

Sheryl Soborowski, Head of Circulation and Outreach Librarian

#### **Circulation / Customer Service Activities:**

- 1 Memorial acknowledgement sent.
- Fixed patron collections issues.
- Asked System for parameter change in KOHA New Books Still on Shelf report.
- Performed regular ordering of books, ordering eBooks, CIRC Staff scheduling, social media posts, and remedying patron KOHA issues.
- Volunteer program: 7 adult volunteers, 3 teen volunteers, and the CORE ESL tutor volunteers
- Compiled monthly stats.

#### **Outreach Activities:**

##### **Display Cases for the month:**

**Lobby case-** Pfeiffer Nature Center

**Small case-** Connecting Communities in Action

- Assisted The Race Unity Circle of Olean in using their grant money to purchase diverse poetry books to support their April National Poetry Month program.
- Signed up to be a vendor/outreach table at the April 30<sup>th</sup> YMCA Health Kids Day.
- Attended organizational meeting of the southern tier section of the Niagara Frontier Radio Reading Service. The library will be partnering to provide the readers with technical support in recording and quiet recording space.
- Provided 2 sets of books to Total Senior Care Book Club
- Regularly posting and sharing advertisements of our outreach partner organizations.
- Compiled newsletter Outreach submissions.
- Scheduled Facebook posts for Outreach events and programs. Made flyers of same.

#### **Outreach / Program Stats:**

- 1 LawNY Outreach Table in library
- 15 patrons attended Race Unity Circle Poetry Event 4/26/2022
- English as a Second Language (ESL) One-on-One tutoring continues with 4 students.
- 286 kids and adults attended – Outreach Table at the YMCA's Healthy Kids Day