

TENTATIVE AGENDA
Olean Public Library Board of Trustees
January 19, 2022
4:30 P.M. – Conference Room

The mission of the Olean Public Library is to provide equal access to materials in various formats, programs, services, and professional staff to assist all people with their educational, informational and leisure needs.

A Certificate of Compliance and Notice of Meeting Posted was signed, notarized and made a part of these minutes along with a copy of said notice.

Call to Order *

1. Waive the reading of the minutes of the previous meetings and approve as mailed.

2. Approval of Warrant Sheets for December 16-January 19:

Operating Fund:

Capital Fund:

Cafeteria 125 Fund:

3. Review of Financial Statements

❖ *Motion to approve Agenda items 1, 2, and 3*

4. Voice of the Public

5. Director's Report

6. Committee Reports

Finance Committee (Shumway, Elser, La Voie)

Personnel Committee (Sorokes)

7. Old Business

Library space needs

8. New Business

Meeting with representatives from the Donegan Group

Report on January 7th meeting with attorney

2023 proposed budget

Trustee Training

Motion to authorize the Treasurer to pay utilities, insurances, equipment leases, payrolls and payroll withholding taxes as they become due in 2022

Motion to authorize the treasurer to maintain the following accounts for 2022:

Exchange Fund Account – Community Bank

Operating Fund Checking – Community Bank

Capital Fund Checking – Community Bank

Cafeteria Plan Checking – Community Bank

Broadband Grant Checking – Community Bank

Temporary Investment Accounts – Community Bank

Review and Adopt the Schedule for the 2022 Trustee Election (we are not anticipating holding a budget vote 2022)

9. Adjournment

* To help keep us on track, I have highlighted the parts of the meeting at which the Treasurer should be present. Therefore, these parts should be moved to the beginning of the meeting.