

**TENTATIVE AGENDA**  
Olean Public Library Board of Trustees  
July 21, 2021  
**5:30 P.M. – Library Gallery**

*The mission of the Olean Public Library is to provide equal access to materials in various formats, programs, services, and professional staff to assist all people with their educational, informational and leisure needs.*

A Certificate of Compliance and Notice of Meeting Posted was signed, notarized and made a part of these minutes along with a copy of said notice.

**Call to Order\***

1. Waive the reading of the minutes of the previous meetings and approve as mailed.

2. Approval of Warrant Sheets June 24-July 21

Operating Fund:

Capital Fund:

Cafeteria 125 Fund:

3. Review of Financial Statements

❖ *Motion to approve Agenda items 1, 2, and 3*

4. Voice of the Public / Correspondence

5. Director's Report

6. Committee Reports

7. Old Business

Library space needs – updates

MRB Group Proposal for Professional Services [Action Item]

Employee Handbook revisions

Updated NYS Business Reopening Safety Plan [Action Item]

**PILOT payments**

8. New Business

Board committee assignments

**Adjournment**

\* To help keep us on track, I have highlighted the parts of the meeting at which the Treasurer should be present. Therefore, these parts should be moved to the beginning of the meeting.