

Olean Public Library Craft Fair

Sponsored by Friends of Olean Public Library

A VERY LIMITED NUMBER OF SPACES ARE AVAILABLE. To ensure that a wide variety of quality, handcrafted items are available, please include photos and a list of items that will be exhibited. Basket raffles will not be accepted. There will be no refunds or transfer of application fees once accepted. Submit application and photos to cwalters@oleanlibrary.org. A vending fee of \$15 will be due within 1 week of acceptance as a vendor.

(Please print all)

Crafter's Name _____

Street Address _____

Town/State/Zip _____

Daytime Phone _____ Evening/Mobile Phone _____

E-mail _____

Please List HANDCRAFTED items for sale. The craft fair coordinator reserves the right to ask vendors to leave if they misrepresent their merchandise as handcrafted, or bring products that have not been approved. All fees will be forfeited.

I acknowledge that I Have read and will abide by all of the rules and regulations on page 2 of this document. The Friends of Olean Public Library and the Olean Public Library assume no responsibility for my person or property during the Craft Fair. I understand that I am responsible for the set-up and clean-up of my own area.

Signature

Date

VENDOR INFORMATION – Please Keep this Page for Your Reference

Olean Public Library Craft Fair-

December 14, 2019-

Set up 10-11am.

Craft Fair 11am – 3:30pm.

Take down 3:30-4:30pm.

The exhibitor's booth must be open and staffed during the craft fair. By signing this form you are agreeing that Olean Public Library and the Friends of Olean Public Library are not liable for personal injury or loss, damage, theft, breakage, or destruction of goods on exhibit or other personal property. The exhibitors shall be solely responsible for their own property, and for all public claims and liabilities and will indemnify and hold harmless the Olean Public Library and Friends of Olean Public Library from any such claim.

NOTHING SHALL BE NAILED, STAPLED, OR OTHERWISE AFFIXED TO THE WALLS, FLOOR, OR ANY PART OF THE ROOMS. There will be no painted, lettering, or staining that creates odor inside the building. Use of perfume, cologne, or other strong scents is highly discouraged.

Due to limited space for vendors, the library will be approving vendor requests based on the type of craft in order to offer a wide variety of items for those attending the Craft Fair. Vendors will be notified via email or phone if they have been selected to participate in the Craft Fair.

If you are selected, please make your check payable to: Friends of the Olean Public Library. The Cost per booth is \$15.00, this is due one week after being selected as a vendor. Vendors shall also donate one item to a raffle that will be offered by the Friends of Olean Public Library during the craft fair.

Questions or concerns can be directed to Cathy Walters, cwalters@oleanlibrary.org