

MEETING MINUTES
Olean Public Library
Board of Trustees
October 19, 2016
5:30 P.M. – Conference Room

The mission of the Olean Public Library is to provide equal access to materials in various formats, programs, services, and professional staff to assist all people with their educational, informational and leisure needs.

A Certificate of Compliance and Notice of Meeting Posted was signed, notarized and made a part of these minutes along with a copy of said notice.

Call to Order by **Lanna Waterman**. In attendance were trustees Waterman, McElfresh, Wagner, Wolfrom, Kasperski, plus Assistant Director Mahar and Director La Voie.

1. Consent Agenda Items: MOTION (Wagner, Wolfrom): To approve the consent agenda items. Motion carried unanimously.
 - A. Waive the reading of the minutes of the previous meetings and approve as mailed.
 - B. Approval of Warrant Sheets for Sept 22- Oct 19:
 - #857 Operating Fund: \$74,785.27
 - #125-132 Cafeteria 125 Fund: \$34.72
 - C. Correspondence: None
 - D. Voice of the Public: None
 - E. Director's Report

Karen Buchheit will be invited to address the library regarding endowment funds.

The system got more construction aid, which will benefit the Olean Public Library. The board discussed ideas, including enclosing the children's area, carpeting, fire exits, adding doors and rescue windows in the children's area, etc. An interior designer will put together a presentation for the board.

The board went into executive session to discuss personnel matters. Motions to go into and leave executive session were made by Wagner and seconded by Wolfrom.

2. Review of Financial Statements—La Voie reviewed the financial statements.
3. Committee Reports:
 - Administrative Committee – Waterman gave a short report.

Library System Board – McElfresh will be stepping down from the systems board and Wolfrom will be taking his place. McElfresh has contacted Eli Guinee to

inform him.

4. Old Business: None
5. New Business: None
6. Adjournment

Next meeting: Monday, December 19.

Copies of the library's financial statements and director's report are available upon request.

Respectfully submitted,

Earl McElfresh